

**UNITED STATES BANKRUPTCY COURT  
SOUTHERN DISTRICT OF FLORIDA**

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In re:

Case No.  
Chapter 7

Jointly Administered  
Case No(s), Names, and Chapter(s)

\_\_\_\_\_  
Debtor \_\_\_\_\_/

**ORDER JOINTLY ADMINISTERING CHAPTER 7 CASES**

This matter came before the court at a hearing on \_\_\_\_\_  
on a motion filed pursuant to Bankruptcy Rule 1015 and Local Rule 1015-1(B)(2)(b).

The cases identified in the caption of this order are pending in this court by or against (1) a husband and wife, or (2) a partnership and one or more of its general partners, or (3) two or more general members of a partnership, or (4) a debtor and an affiliate. It appears that these cases should be jointly administered as authorized under Bankruptcy Rule 1015 and Local Rule 1015-1.

If more than one trustee was initially assigned to these cases, the court has been advised that, upon joint administration, chapter 7 trustee \_\_\_\_\_ will be the sole trustee assigned to administer all of the cases referenced in this order and trustee \_\_\_\_\_ will resign as trustee of record. Accordingly it is

**ORDERED** that:

1. These cases shall be jointly administered. Case No. \_\_\_\_\_ is designated the "lead case". If applicable, case number(s) \_\_\_\_\_ is

(are) transferred to the undersigned judge.

2. A single case docket and court file will be maintained hereafter under the "lead case" number.

3. Pleadings filed in other than the lead case shall be captioned under the lead case name(s) and case number followed by the words "(Jointly Administered)" and beneath that caption, the case names and numbers for the cases in which the document is being filed. Claims filed shall indicate only the case name and number of the case in which the claim is asserted. Separate claims files and claims registers shall be maintained for each case.

4. The trustee will not commingle assets or liabilities unless and until it is determined, after notice and hearing, that these cases involve the same debtor or that another ground exists to order substantive consolidation of these cases.

5. Any trustee resigning as case trustee in conjunction with this order, shall file a final report and final account of the administration of the estate with the court and with the United States Trustee as required by 11 USC § 704(a).

**ORDERED** in the Southern District of Florida on \_\_\_\_\_.

\_\_\_\_\_  
UNITED STATES BANKRUPTCY JUDGE

Copies to:  
Debtor  
Attorney for Debtor  
U.S. trustee  
Trustees

The debtor's attorney is directed to serve a copy of this order on all parties of record.
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